



Name of Course for which you are enrolling.....

Date of commencement of course. Weekend/Weekdays/Eve

Please tick the appropriate box below. Deposits are £150 for all courses except IHM & A&P (£50)

Full Massage Diploma *	£1050	Full Reflexology Diploma*	£950
Massage Diploma**	£650		
Pure Massage Diploma ***	£700		
Aromatherapy	£700	Anatomy and Physiology	£350
Sports Massage	£1800	Hot Stone Massage	£300
Indian Head Massage	£200	Workshops £45 unless otherwise stated	

* This course includes Anatomy & Physiology

** Half day course (Sundays)for those who are currently gaining an A&P qualification or already have one.

*** Full day course (Fridays) for those with an Anatomy and Physiology qualification (VTCT/ABC/ Level 3 Beauty etc)

Non refundable deposit enclosed Amount ...£.....

Exam Fees are extra (where applicable) and as per the dates and fees page

Discount available: £50 reduction¹ on your course fees if you pay in full 2 weeks before your course commences. ¹ Only on courses over £650.

You have 3 options to pay course fees:

1. Full payment by the start of the course – for this you get a £50 discount (courses over £650)
2. Pay a deposit with **Paypal** via our website www.jackiehamilton.co.uk and the rest in instalments by cheque
3. Pay a deposit and the rest by monthly standing orders spread over the length of the course

Name.....Mr/Mrs/Ms/Miss
(Please print your name exactly as you would wish it to appear on your certificate/diploma)

Address

Post Code.....Date of Birth.....Tel No.....

mobile.....Email.....

Please note web access and an email address is essential for the professional courses.
Previous experience/training in therapies:

Please can you tell me where you saw the school advertised?

Please make cheques payable to: Jackie Hamilton School and return form to:
Jackie Hamilton School of Therapies, 34 Elm Grove Lane, Norwich NR3 3LF
(n.b. school is NOT at this address, school is NR3 3UE)

Signature.....Date

I confirm that I have read Terms and Conditions overleaf

Please send a copy of your diploma if you have a relevant Level 3 qualification

jackie@jackiehamilton.co.uk www.jackiehamilton.co.uk

The School is 2 miles outside the City Centre with free parking - directions on web site

Terms & Conditions

The following terms and conditions will apply:

Booking a Course

The application form must be accompanied by the deposit in order for your place to be guaranteed and a receipt will be issued as confirmation.

The outstanding balance for the course must be paid two weeks before commencement of the course, unless alternative terms have been agreed with the Principal.

Course Payments/Deposits

Deposits and/or full course payments may be made by:

- **Cheque** made payable to Jackie Hamilton School
- **Cash**
- **Direct Bank Transfer** (please ask for account transfer details)
- **Deposits** can be made via our website www.jackiehamilton.co.uk with **Paypal**
- **Standing order** for regular monthly instalments. Please ask Jackie for details

There are special organisations available for students who require additional funding for courses, Career Development Loans 0800 585 505 . There are 5 pages of funding information on the School Forum. **Fund Finder** at the Forum.

Cancellation Policy

Course deposits are non-refundable.

If Jackie Hamilton School cancels a course due to inadequate enrolments your deposit will be refunded. Students will be notified as soon as possible should a course not run for any reason.

Course fees are payable, non-refundable and non-transferable unless six weeks notice of cancellation is given in writing.

Should a student be unable to attend a class or course for personal reasons or the college withdraws a student for lack of attendance, failure to deliver course work by required deadlines, or their unreasonable conduct, they will have no claim to a reimbursement of the course fee or transfer to a later course. In such circumstances a student will be liable for full course fees. Exceptions may be made on production of a medical certificate, or at the discretion of the Principal. Missed session may be made up with the tutor.

Although Jackie Hamilton School will endeavour to give notice of increased charges, we have no control over ITEC charges and therefore students are warned that course and examination fees may be subject to change without warning.

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